COMPUTER-BASED TESTING 375 COLLEGEVIEW ST., STE.12 MISSISSIPPI STATE UNIVERSITY <u>WWW.CBT.MSSTATE.EDU</u> 662.325.6610





PURCHASE EXAM VOUCHER:

- 1. Create Certiport account at https://certiport.pearsonvue.com/Registration
- 2. Select Take an exam.
- 3. Click Next.
- 4. This action will register you as a **Test Candidate** and display a summary screen.
- 5. Click **Finish** and a personalized **Test Candidate** page is displayed.
- 6. When credentials are set you may login and purchase the voucher for your exam.
- 7. https://shop.certiport.com/





- 8. Enter coupon code **HEDMS25D** in cart at checkout for a discount
- 9. The username and password that you establish during the registration process are the only credentials you will need for the entire Certiport site and will be the same credentials used when taking an actual certification exam.

SCHEDULE APPOINTMENT WITH Computer-Based Testing:

- 1. To set your appointment time and date visit <u>online test registration</u> choose Certiport for Group and Exam. Complete the rest of registration.
- 2. You will be required to pay the \$13 service fee online.
- 3. Choose your test date and time.

ON TEST DATE:

- 1. Show up 10 minutes before time of appointment.
- 2. Present valid government issued ID...Drivers License, Military ID (must contain photo and signature)
- 3. Be prepared to login with your established Certiport login, password and voucher in order to launch your exam.