

**NATIONAL COUNSELORS EXAM (NCE) and  
COUNSELOR PREPARATION COMPREHENSIVE EXAM (CPCE)**

Candidates can register and schedule by:

- **Visiting the candidate website (<http://www.pearsonvue.com/CCE>).**
- **Calling the CCE registration number at the call center.**

Candidates can phone the call center at 1-866-904-4432 (toll free) Monday through Friday, 7:00 a.m. to 7:00 p.m. Central Standard Time.

**Note:** Registration and scheduling are not available through test centers.

**Registration Information**

- Candidates cannot register/schedule unless they have an authorization record in the database.
- All payments for exam fees are handled through CCE. Pearson VUE never collects or refunds exam fees for CCE candidates.
- Candidates need to request accommodations from CCE, as noted in the "Accommodations" section. The Pearson VUE Accommodations Team will schedule the appointments and make the necessary arrangements.

Candidates must reschedule and cancel exam appointments at least one full business day (24 hours) before the appointment via the candidate website or the call center. Appointments must be rescheduled within the authorized exam delivery period. All registrations with accommodations must be rescheduled or canceled through the call center. Any candidate who cancels an appointment should contact CCE regarding refund policies.

**Note:** Candidates are charged \$50 any time they reschedule their exam.

Candidates with questions about an exam or its content should contact CCE using one of the following methods:

**CCE Assessments Department**

Phone: 336-217-4111

Email: [exam@cce-global.org](mailto:exam@cce-global.org)

Fax: 336-217-0222